ANNOUNCEMENT OF A CALL FOR THE SELECTION OF AN AUDIOVISUAL TECHNICIAN – (M/F)

Internal code: Tec_Audiovisuais/FCT_PLURIANUAL/i3S/2809/2026

A call is open for the position of an Audiovisual Technician, under a fixed-term employment contract of uncertain duration (12 months, extendable), to perform technical audiovisual and multimedia functions to support the i3S events unit, within the scope of the Multiannual Funding of R&D Units 2025-2029 with reference UID/04293/2025

The contract is expected to start in October 2026.

Duties

The successful candidate will perform the following duties:

- Provide technical support in the areas of image, projection, sound and light in an auditorium context, within the scope of face-to-face events, namely, institutional events, congresses, seminars, among others. In this context, it will also be necessary to support the placement of presentations and/or computers for talks;
- Operationalize the transmission of events between auditoriums;
- Provide technical support to online and hybrid events using various transmission platforms;
- Carry out proposals for improvements and audiovisual modernization of the auditoriums and other spaces of i3S, as well as hybrid and online events;
- Ensure the creation of audiovisual solutions, in order to meet the specific needs of each initiative through the survey of needs, testing and on-site monitoring of the initiatives;
- Operationalize optical instruments of various audiovisuals;
- Installation, assembly, operation, maintenance and disassembly of audiovisual equipment, ensuring its proper functioning;
- Manage i3S's audiovisual material, ensuring the update of inventories, technical *raiders*, among others;
- Record image and sound;
- Collection and evaluation of audiovisual budgets and proposals;
- Monitoring and support of external technical teams hired for internal and/or external initiatives;
- Updating websites and internal platforms;
- Other functions that may be necessary in the context of the organization of events.

Desired Profile

Mandatory:

a) Degree in the area of Audiovisual, Multimedia and/or related areas;
b) Knowledge in handling analog and digital tables and other audiovisual equipment;
c) Ease of communication and ability to integrate multidisciplinary teams;

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d) Dynamic, proactive profile with a high sense of responsibility;
e) High organizational and planning skills;
f) Fluent in Portuguese and good knowledge of English;
g) Availability to perform functions in flexible hours.

Salary: €1.261,04, subject to applicable taxes and legal deductions.

Selection:
The selection will be carried out in two phases: the first, mandatory, through document analysis; the second, optional and dependent on the outcome of the first phase, through interview. Candidates will be evaluated according to compliance with the requirements of the desired profile indicated above.

Form of publication/notification of results:
The final results of the evaluation are notified to the candidates by email.

Jury Selection: Prof. Paula Tamagnini, Bárbara Barbosa, Rita Matos; Substitute: Ana Rita Matias.

Application deadline and form of presentation of applications:
Candidates formalize their application by filling in the requested fields and submitting the documents (a) CV relevant to the position, indicating previous professional experience and complementarity with the team; (b) Motivation letter, in PDF format; (c) Certificates of Qualifications and Training, mandatorily in digital format, in .pdf format, from September 28 to October 12, 2026, at the following link:

https://dozer.i3s.up.pt/applicationmanagement/#/addapplications/ea3859a9a64dead54c3d1ee1a453a62

Candidates who formalise their application incorrectly or fail to prove the requirements of this competition will be excluded from admission to the competition. In case of doubt, the selection board reserves the right to ask any candidate to produce documentary evidence to support their statements.

Non-discrimination and equal access policy
i3S actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, prejudiced, or deprived of any right or exempted from any duty on the basis of ancestry, age, gender, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic patrimony, reduced work capacity, disability, chronic disease, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.

Under the terms of Decree-Law 29/2001, of 3 February, the disabled candidate has preference in equal classification, which prevails over any other legal preference. Candidates must declare in the application form, under oath, their degree of disability,

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the type of disability and the means of communication/expression to be used in the selection process, under the terms of the abovementioned diploma.

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