

ANNOUNCEMENT OF A CALL FOR THE SELECTION OF A COMMUNICATION OFFICER (M/F) – Part-Time

Internal code: Technician_part/Horizon_EUEMBRACES/i3S/0206/2025

A call is open for the position of a science communication officer, for a fixed term work contract on a part-time basis (50%) within the project European Researchers' Night - "EU-EMBRACES", with reference HORIZON-MSCA-2023-CITIZENS-01, funded by "European Commission – HORIZON-CSA".

Scientific Area: Science Communication

1. Project summary and work plan

Proposed activities will be carried out for 4 and a half months as part of the project EU-EMBRACES, in preparation for the celebrations of the European Researchers' Night in September 2024. Assignments include managing the project's graphic identity, designing multimedia content for social media and websites, and managing streaming channels, among others.

2. Jury

President: Anabela Nunes; Members: Andreia Costa, Luísa Melo.

3. Workplace

i3S - Rua de Alfredo Allen, 208 Porto, Communication Unit

4. Professional category and monthly remuneration

Superior Technician, part-time 50% (17,5 h/week), € 752,61.

5. Mandatory requirements for admission

Bachelor's or Master's/Integrated Master's in visual arts. Good grasp of graphic design and of management of audiovisual digital content. Preference will be given to motivated, proactive candidates, with good interpersonal skills and experience in creating and adapting graphic and audiovisual content. Experience in science communication and/or outreach projects is a plus.

6. Evaluation of the applications and publication of the results

Weight of the different curricular valuation criteria

- (a) Curriculum Vitae (40%);
- (b) Motivation letter (10%);
- (c) Portfolio (30%);
- (d) Interview - *facultative* (20%).



The selection process will be based on document analysis and the top three candidates may be invited for an interview, but that may not be necessary.

Candidates are excluded from admission to this call if they do not fill out their application correctly or do not meet the obligatory admission requirements. If in doubt, the jury may ask any candidate additional documents in support of their statements.

False statements made by candidates will be sanctioned in accordance with the law.

The jury will draw up minutes of its meetings, which can be consulted at the candidate's request within 10 working days after the selection results are released.

The jury deliberates by means of a reasoned roll-call vote according to the evaluation criteria, with no abstentions allowed, and draws up a list of excluded and admitted candidates, ordered by respective classification.

All candidates are notified of the selection results by email. After notification, candidates have 10 working days to comment.

This call is intended exclusively to fill the indicated position on offer and may be canceled before the final results are ratified by the Director. Accordingly, the position will no longer be available.

7. Submission of applications

Applications must include all the documents proving that they fulfill the admission requirements, namely:

- a) Copy of Certificate or Diploma;
- b) Brief curriculum vitae (1 A4 page);
- c) Motivation letter;
- d) Portfolio.

The submission of applications is digital, in pdf format, from 02/06/2025 to 16/06/2025, in the following link:

<https://dozer.i3s.up.pt/applicationmanagement/#/addapplications/ee72de72f9ed8a4ccbf62fe844e413a5>

8. Start and duration of the contract

The anticipated start date of the contract is 16/07/2025. The contract has a maximum duration of four and a half months, with an expected end date of November 30, 2025.

9. Non-discrimination and equal access policy

i3S actively promotes a policy of non-discrimination and equal access. No applicant shall be privileged, benefited, prejudiced, or deprived of any right or exempted from any duty on the basis of ancestry, age, gender, sexual orientation, marital status, family



situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs, or trade union membership.

Within the framework of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers, i3S adopts the Open, Transparent and Merit-based (OTM-R) principles for the recruitment of researchers, with the aim of conducting fair and transparent recruitment processes, bringing equal opportunities to all candidates.

10. Applicants with disabilities

Under the terms of Decree-Law 29/2001, of February 3, the candidate with a disability is given preference in equal ranking, which takes precedence over any other legal preference. Candidates must declare under oath their degree of disability, the type of disability and the means of communication/expression to be used in the selection process, under the terms of the aforementioned decree.